

**BOARD OF SELECTMEN
MEETING MINUTES – April 10, 2017**

7:00 p.m. - Selectmen’s Meeting Room, 63 Main Street, Northborough, MA

MEMBERS PRESENT: William Pantazis, Chairman
Dawn Rand, Vice Chairman
Jeff Amberson, Clerk
Leslie Rutan
Jason Perreault

*Pledge of Allegiance

APPROVAL OF MINUTES – MARCH 27, 2017 REGULAR MEETING

Selectman Rand moved the Board vote to approve the meeting minutes of the March 27, 2017 regular meeting as submitted; Selectman Rutan seconded the motion; all members voted in favor.

7:00 p.m. - SCOTT CHARPENTIER, DPW DIRECTOR

Approval of Financial Assistance Application and Loan Agreement under the MWRA Local Water System Assistance Program.

DPW Director Scott Charpentier was not able to attend tonight’s meeting. Mr. Coderre informed the Board that as a community member of the Massachusetts Water Resource Authority (MWRA), the Town is eligible to participate in the Local Water System Assistance Program, whereby the Town can utilize nearly \$1 million of funding for water system improvement projects. The payback term is ten years with a zero percent interest rate. This is a rolling funding program that in the past has reestablished fund availability on a 10-year cycle, with the current cycle concluding in FY2020.

Mr. Coderre reminded the Board that the Northborough Water Enterprise Fund received borrowing authorization at the 2014 Annual Town Meeting in the amount of \$1.5 million to complete a system-wide water meter replacement program, which is nearing completion. The funding approach for this project will be to utilize \$500,000 of retained earnings from the Water Enterprise Fund to reduce the principal debt. The MWRA zero interest loan will fund the remainder the project, with an estimated interest savings of approximately \$178,000. The Board thanked the staff for their creative efforts resulting in zero financing charges for the \$1.5 million project.

Selectman Perreault moved the Board vote that the sale of the \$986,053 Water Bond of the Town dated May 15, 2017 to Massachusetts Water Resources Authority (the “Authority”) is hereby approved and the Town Treasurer or other appropriate Town official is authorized to execute on behalf of the Town a Loan Agreement and a Financial Assistance Agreement with the Authority with respect to the bond. The bond shall be payable without interest on May 15 of the years and in the principal amounts as follows:

| <u>Year</u> | <u>Installment</u> | <u>Year</u> | <u>Installment</u> |
|-------------|--------------------|-------------|--------------------|
| 2018 | \$98,605.30 | 2023 | \$98,605.30 |
| 2019 | 98,605.30 | 2024 | 98,605.30 |
| 2020 | 98,605.30 | 2025 | 98,605.30 |
| 2021 | 98,605.30 | 2026 | 98,605.30 |
| 2022 | 98,605.30 | 2027 | 98,605.30 |

Selectman Perreault further moved the Board vote that each member of the Board of Selectmen, the Town Clerk and the Town Treasurer be hereby authorized to take any and all such actions, and execute and deliver such certificates, receipts or other documents as may be determined by them, or any of them, to be necessary or convenient to carry into effect the provisions of the foregoing vote; Selectman Rand seconded the motion; all members voted in favor.

Selectman Rand moved the Board vote approve the Financial Assistance Application and Loan Agreement under the MWRA Local Water System Assistance Program as submitted; and to authorize the Town Administrator to execute same; Selectman Rutan seconded the motion; all members voted in favor.

REPORTS

Jason Perreault

- Attended the Annual Team Trivia Night sponsored by the Northborough Education Foundation. Proceeds will be used toward the purchase of chrome books for K-8 classrooms before the end of the 2016/2017 school year.

Leslie Rutan

- Extended best wishes to those Northborough residents who will be participating in this year's Boston Marathon.
- Thanked DPW Director Scott Charpentier for his efforts in developing the 2017 Pavement Management Plan Street Listing.
- Encouraged residents to attend the Annual Town Meeting on April 24th at 7:30 p.m. at the Algonquin High School.
- Thanked the Police Chief and Fire Chief for their monthly reports.

Dawn Rand, Vice Chairman

- Noting the passing of Kevin Giblin.
- Questioned if there are any plans to replace or clean the Town Hall carpet? Mr. Coderre responded that there are a number of Town Hall improvements to be made in the near future that include upgrades to the heating system, carpeting, updated phones and the reconfiguration of office space.
- Requested an update on the development of regulations for Airbnb's. Mr. Coderre indicated that the Town is waiting to see if the State comes up with a comprehensive approach to deal with this issue throughout the Commonwealth. He will ask the Town Planner to provide an update from the Planning Board.
- Thanked the Police Chief and Fire Chief for their monthly reports.

William Pantazis, Chairman

- Encouraged residents to attend the Annual Town Meeting on April 24th at 7:30 p.m. at the Algonquin High School.

John Coderre, Town Administrator

- No report.

PUBLIC COMMENTS

None.

PRESENTATION ON FY2018 CAPITAL BUDGET

Mr. Coderre made a presentation to the Board on the proposed FY2018 Capital Budget. The presentation included an overview of the recommended Capital Budget Projects included in the Town Meeting Warrant.

In summary, the total FY2018 Capital Budget is \$2,107,000. The \$1,497,000 in General Fund projects will be funded entirely by sources that will result in no new tax impact for residents. The Water & Sewer Capital projects will be funded through a combination of Enterprise Fund Free Cash (\$210,000) and debt (\$400,000). Since FY2012, the Town has invested \$13.2 million in pay-as-you-go capital with no additional General Fund tax impact. Specifically, \$9.1 million was paid from Free Cash and the remaining \$4.1 million from other funding sources, exclusive of any grant funding.

The Financial Planning Committee and the Appropriations Committee unanimously recommend approval of the FY2018 Capital Budget.

Following Mr. Coderre's presentation, several questions and comments were heard from members of the Board. The Board expressed its appreciation for the logical and planned approach to the Town's investment on equipment, buildings and infrastructure.

REAPPOINTMENTS TO BOARDS, COMMITTEES AND COMMISSIONS

Selectman Rand moved the Board vote to reappoint those individuals who appear on the "2017 Reappointment List" to the corresponding Boards, Committees and Commissions; Selectman Perreault seconded the motion; all members voted in favor.

ASSIGNMENT OF TOWN MEETING WARRANT ARTICLES

Members of the Board agreed on which Warrant Articles each of them would read motions for at Town Meeting.

VOTES ON TOWN MEETING WARRANT ARTICLE RECOMMENDATIONS

Selectman Rutan moved the Board vote to recommend approval of Article 4 (Town Budget) at Town Meeting; Selectman Rand seconded the motion; all members voted in favor.

Selectman Rutan moved the Board vote to recommend approval of Article 5 (Water, Sewer and Solid Waste Enterprise Funds) at Town Meeting; Selectman Rand seconded the motion; all members voted in favor.

Selectman Rutan moved the Board vote to recommend approval of Article 6 (Northborough K-8 Schools Budget) at Town Meeting; Selectman Rand seconded the motion; all members voted in favor.

Selectman Rutan moved the Board vote to recommend approval of Article 43 CPC Fund – Town Common) at Town Meeting; Selectman Rand seconded the motion; all members voted in favor.

WARRANT ARTICLE RECOMMENDATIONS CONT. . .

Selectman Perreault moved the Board vote to recommend approval of Article 47 (Adoption of Stretch Energy Code) at Town Meeting; Selectman Rutan seconded the motion; all members voted in favor.

Selectman Perreault asked the Board to consider voting on a recommendation for Article 52 – *Temporary Moratorium Recreational Marijuana*. Following a brief discussion, members of the Board agreed to not take a vote this evening as they have not yet heard a full presentation on the subject.

SET MEETING SCHEDULE FOR MAY – AUGUST

Selectman Rutan moved the Board vote to set the meeting schedule for May through August as follows:

May 15th
June 12th & 26th
July 17th
August 14th

Selectman Rand seconded the motion; all members voted in favor.

TRANSFER OF CEMETERY DEED 1018 (FORMERLY No. 210)

Selectman Rutan moved the Board vote to transfer Cemetery Deed 210 as presented and to execute new Cemetery Deed 1018; Selectman Rand seconded the motion; all members voted in favor.

OTHER BUSINESS

None.

ADJOURNMENT

Selectman Rand moved the Board vote to adjourn; Selectman Perrault seconded the motion; all members voted in favor.

Meeting adjourned at 8:25 p.m.

Respectfully submitted,

Diane M. Wackell
Executive Assistant to the
Board of Selectmen

Documents used during meeting:

1. April 10, 2017 Meeting Agenda.
2. March 27, 2107 Meeting Minutes.
3. Information packet – FY2018 Capital Budget.
4. Information packet – MWRA Local Water System Assistance Program.
5. Summary of Town Meeting Warrant Articles.
6. Meeting Schedule.